

PTO Monthly Meeting Minutes
Tuesday October 14th, 2025 10:00am

Join Zoom Meeting

<https://us02web.zoom.us/j/85307422443?pwd=6rvT0VnYPTpanjW6oceIOCz1KABNkJ.1>

I. Welcome & Introductions

Present: Laura Valderrama, Laura Eastman, Emily Litznerski, Laura Chydillo, Brooke Ward, Mick Scalf, Lidia Gault, Cierra Atkinson, Caitlin Malkus, Anne Gillespie
On Zoom: Zouli Ruan, Leo Kucek, Dana Hellgren, Ryan Boyd

II. Principal Update

- A. Leigh Ellingson, Shannon Holum, Mya Collins and Jill Lozano will be staff reps. They've divided up the meetings and one of them plans to be at each PTO meeting moving forward.
- B. New BRS (bilingual resource specialist) has been hired
- C. Facilities Planning- SHES is on the list to have a new building in 7-10 years
- D. Received an emailed question about the "soft landing" time in the morning. Anne clarified its purpose.
- E. Clarification on school-sponsored events as it relates to After School Clubs and weekend activities, as far as getting charged a building fee or custodial overtime fees. Anne is happy to be the "reserver" to request the room or facility.

III. Teacher/Staff Updates (no staff other than Anne present today, see above for future staff reps)

IV. Treasurer Report - Leo

- A. Annual Appeal- Total approximately \$9800. Sometimes tricky to tell what checks are intended for (clubs vs. Appeal etc.). Appeal ends Friday October 24.

V. Past Events

- A. October 5th - Fall Clean-Up. Lucy Richards coordinated along with three other parents. Mostly trimming branches, as no leaves had fallen. Parents worked with Stefan to identify areas to work on.
- B. Popcorn Sales (Friday 9/26 and Friday 10/10) Selling a lot of popcorn this year! SUG has been working well. Submitted request to Costco to receive donation of funds to cover supplies.
- C. October 13th - Picture Day (Laura E.) Ran on time, new parent volunteers.

VI. Upcoming Events

 PTO Activities 2025- 2026.docx

- A. October 13th-October 22nd- Costume/Winter Gear Collection (Dana, Laura C.) Donations are coming in, Dana has been bringing donations inside.
- B. October 23rd-Costume Swap (Dana, Laura C.)
- C. October 25th- Fall Festival (Emily, Lucy, Lisa K., Lisa B.) Planning going well for games and activities. Need more volunteers to sign up. Will continue sending info through Parent Square, on website and Facebook as planned.
- D. October 24- Popcorn Sale for Kindergarten. Many volunteers signed up.
- E. October 30th- November 4- Scholastic Book Fair (Laura C.) Setup scheduled for 10/29. Don't know exact arrival of materials. Laura C has been in touch with Stefan and Ms. Hill.
- F. November 3-4- Staff food for conferences. SUG will go out for families to bring in snacks, desserts, drinks. PTO plans to buy pizza dinner on November 3.
- G. November 7- Popcorn Sale. Upcoming sales benefit Special Ed, then Ally Team, will share SUG to solicit volunteers as these aren't grade level sales

VII. After School Clubs/Classes

- A. Chess Club- Won tournament this past weekend
- B. Future Problem Solvers (FPS)
- C. Computer Science Club

VIII. Miscellaneous

- A. School Directory (Laura V.) working on one for this school year. Is time-consuming process. Anne willing to help with this project.
- B. Spirit Gear (Laura V.) Ms. Bailey finalizing design, then we'll be in touch with printing company. More info to come!
- C. Recess & Lunch Duty Signups (Laura C & Laura V.) Grouped these two signups together, and moved to Sign Up Genius. Anne will let teachers know to share in their newsletters.
- D. Science Night- Proposed for April 8. Cierra is happy to help coordinate, but won't have much availability on the night of the event. Cierra pointed out this is near the time of Science Expedition, so some clubs might not be able to come. Laura E will share Yaewon's materials for the event from last year

IX. Adjourn at 10:59